

# Fulbright English Teaching Assistant Program – Nepal

## Grant Overview



# Grant Framework I

- ◆ ETA position is a full-time professional commitment
- ◆ **Domestic Travel Policy** – Submit *Travel Request Form (TRF)* to Program Administrator and Program Officer three working days prior to travel
- ◆ **International Travel Policy** – ETA must notify Program Officer one month prior to departure

# Grant Framework II

- ◆ **Reimbursements** – Must turn in valid receipts along with *Reimbursement Request Form*
- ◆ **Reports** – Bi-monthly, Final for USEF-Nepal; Midterm, Final Report for IIE, ECA
- ◆ **Vacation Policy** – Must be taken during school holidays

# Grant Benefits

- Travel
- In-country Orientation
- Maintenance Stipend
- Housing Provision
- Language/Incidental Allowance



# Travel

- ◆ Print and bring visa fee waiver letter
- ◆ Baggage allowance
- ◆ Layover/hotel reimbursement up to \$150 per night
- ◆ Airport Pick-up in Kathmandu – Available on weekdays only

# In-country Orientation

- 💧 One month
- 💧 A settling in allowance and housing will be provided
- 💧 Nepali Language Classes (60 hours) – Basic Course
- 💧 School and Homestay Visits





# Maintenance Stipend

- ◆ Deposited directly to Nepali bank account every month
- ◆ Personal expense
- ◆ Sufficient for living in Nepal



# Housing Provisions

- 💧 Homestays are mandatory
- 💧 USEF-Nepal will arrange homestays for all ETAs
- 💧 Great opportunity for cultural exchange





# Language/Incidental

- ◆ Language Classes
- ◆ Work related expenses
- ◆ Reimbursement Request Form must be cleared by Fiscal Officer



# Conclusion

- ◆ Treat this experience as a professional development opportunity
- ◆ Need to devote time and be patient in a new cultural environment
- ◆ Adapt to under-resourced school environment
- ◆ Be flexible with your role as an ETA