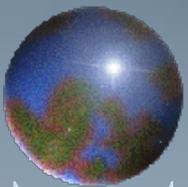


U.S. Student Fulbright Program Western Hemisphere Grant Administration 2015-16

"The essence of intercultural education is the acquisition of empathy—the ability to see the world as others see it, and to allow for the possibility that others may see something that we have failed to see."

-Senator J. William Fulbright in *The Price of Empire*





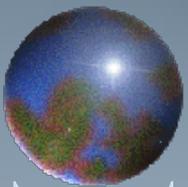
Fulbright Program Background

...to increase mutual understanding between the people of the United States and the people of other countries

...and thus to assist in the development of friendly, sympathetic, and peaceful relations between the United States and other countries of the world.



2011-12 Fulbrighter to Jamaica, Brent Newman



Program Administration

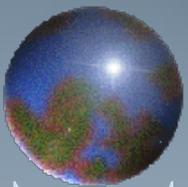
Presidentially appointed J. William Fulbright Foreign Scholarship Board (FFSB)

Sponsored by the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA)

Administered by Institute of International Education (IIE)

Host country support provided by U.S. Embassy (a.k.a. the "Post")



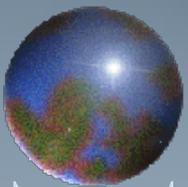


Fulbright Award Benefits



- ❖ One-time “base” allowance:
 - Round-trip international flight/transportation
 - Setting-in expenses
 - Baggage fees
 - Visa fee
 - Airport transportation etc.
- ❖ Research allowance
- ❖ Monthly stipend to cover room, board, and incidental costs
- ❖ Accident & Sickness Coverage

2010-11 Fulbrighter to Paraguay, Laura Bertani

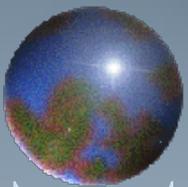


Required Documents

- ❖ Medical History and Examination Form
- ❖ Proof of Citizenship
- ❖ Signed Grant Authorization Document & Financial Terms and Conditions (*ETA Supplement – Terms and Conditions*)
- ❖ Fulbright Program Terms and Conditions
- ❖ Grant Payment Deposit Information & Authorization Form + Voided check
- ❖ Host Country Contact & Affiliation Information Form
- ❖ Approved Fly America compliant itinerary & International Travel Form
- ❖ Official (*hard copy*) transcript verifying conferral of Bachelor's degree

<http://us.fulbrightonline.org/grant-administration-for-grantees-to-western-hemisphere>

Submit all required documents to IIE at least **SIX WEEKS** prior to departure



Travel Arrangements

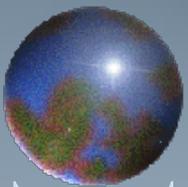
- ✓ Tickets should not be booked until IIE has received all required documents and grantee has received medical clearance.
- ✓ Must be compliant with Fly America/Open Skies Act
- ✓ Submit travel itinerary and receipt to IIE
- ✓ Travel allowance in first stipend payment (*as part of the base allowance*) - not based on the cost of tickets; not on a reimbursement basis.



2011-12 Fulbrighter to Peru, Miguel Guzman

Guidelines for Fly America/Open Skies Act can be found at:

<http://us.fulbrightonline.org/grant-administration-for-grantees-to-western-hemisphere>

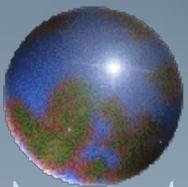


Health Benefits

Accident & Sickness (ASPE) coverage valid
only while in host country and during grant term
Administered by Seven Corners

- Full details of the coverage on Fulbright website section for *Current Fulbrighters*
- Benefits paid on reimbursement basis
- Grantee ID number for claims with Seven Corners
- APSE ID card available on the Seven Corners website:

<https://www.sevencorners.com/gov/usdos>



Seven Corners/ASPE Health Benefits

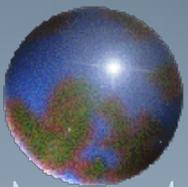
Available Services

2010-11 Fulbrighter to Nicaragua, Sabrina Boyce



- ➊ Medical referrals for doctors and hospitals
- ➋ Medical and prescription claims
- ➌ Medical evacuations
- ➍ Assistance with questions on ASPE coverage and medical bills

Questions regarding ASPE benefits should be addressed to Seven Corners.

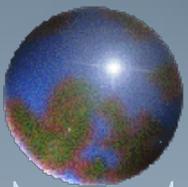


Grant Payments

- All grant payments are made via Electronic Funds Transfer (EFT), paid in \$USD, and deposited into a U.S. bank or credit union.
- No payments will be made until ALL required documents have been submitted to IIE. *Payments take 2-3 weeks to process so submit your documents early.*

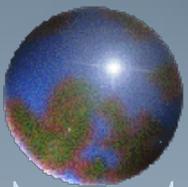
Schedule:

- 1st grant payment about 4 weeks prior to the grant start
 - *Includes base allowance, research allowance (Study/Research grantees only), monthly maintenance for first 3 months*
- 2nd payment in the 3rd month of grant
 - *Monthly maintenance for months 4-6 of grant*
- 3rd payment in the 6th month of grant
 - *Monthly maintenance for months 7-9 of grant*
- Final payment after Final Report and approved/compliant return itinerary have been submitted
 - *Maintenance for tenth/final month of grant*



Other Pre-Departure Tips

- ✓ Familiarize yourself with info on VPDO web portal
- ✓ Reconnect with your host affiliate institutions
- ✓ Valid U.S. passport (6 months past grant end date)
- ✓ Consult with U.S. Embassy & Consulate on visa application procedures and arrival information
- ✓ Determine health care/medical needs (i.e., medications, vaccinations, etc.)
- ✓ Notify your banks and credit card companies that you will be living overseas
- ✓ Communicate arrival information to U.S. Embassy
- ✓ Send loan deferment forms to IIE
- ✓ Send “Thank You” letters to your U.S. Congress person and U.S. Senators

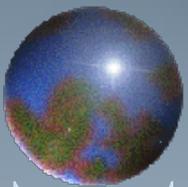


Thank Your Congressional Representatives

- ❖ Fulbright is funded through an annual Congressional appropriation
- ❖ It's important for members of congress to understand how the program benefits their constituents
- ❖ Find your reps:
<http://www.senate.gov/index.htm>
<http://www.house.gov/>
- ❖ Tell them where you're going, what you'll be doing; thank them for providing the funding for the program



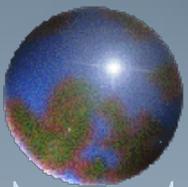
2010-11 Fulbrighter to Venezuela, Carolyn Chuong



Voting in the 2016 Elections

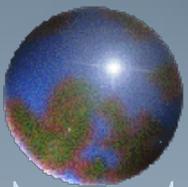
- ❖ Step 1: Make sure that you are registered to vote
- ❖ Step 2: Contact your local Board of Elections to find out what the procedures are for absentee voting (or see if Early Voting/Online Voting options are offered in your district)
- ❖ Step 3: Vote!





Host Country Arrival

- Check in with U.S. Embassy
- Attend in-country orientation or security briefing
- Meet with affiliation/adviser
- Find housing
- Send contact info to Embassy contact and IIE
- Register host country contact information with the State Department:
<https://step.state.gov/step/>



Fulbright Grant Term

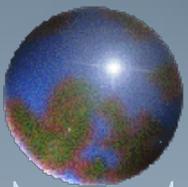
*Pursue a specific Study/Research Project or
English Teaching Assistantship*

Approval required for changes:

- Affiliation
- Methodology
- Topic or focus of project
- Early departure



2011-12 Fulbrighter to Costa Rica, Julia Guez

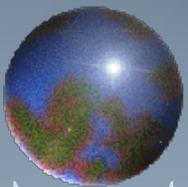


During the Fulbright Grant Term

- ❖ Maintain contact with Embassy and IIE:
 - Grant progress and issues
 - Changes in address/phone
 - Emergencies
 - Health/safety issues
- ❖ Inform embassy of any in-country travel away from home area
- ❖ Obtain Embassy/IIE approval:
 - Out-of-country travel
 - Significant project changes
- ❖ Community engagement
- ❖ Share Fulbright photos, articles, stories – The Source: fulbright.net/uploads



2011-12 Fulbrighter to Ecuador, Katherine Collins

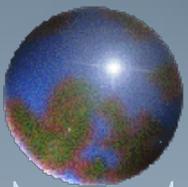


Out-of-Country Leave

- Up to 14 days of out-of-country leave **during regular vacation periods** or as approved
- Leave days include travel days.
- Approval required by U.S. Embassy, host institution and IIE
- Provide exact dates & destination
- Leave cannot be taken at end of grant term
- Obtain all approvals before booking travel.

Do not leave the host country without advance written permission from the U.S. Embassy and IIE Program Manager.

Leave without written permission constitutes a violation of the terms and conditions of the award and is grounds for grant revocation.



Fulbright Assist 24/7 Support

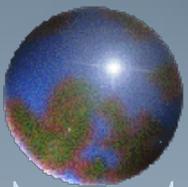
A benefit for all grantees in the Fulbright U.S. Student Program while on grants in their host countries
Administered by the ANVIL Group

Online and phone assistance available for the following urgent situations:

- Mental health crisis support
- Sexual assault response
- Violent Crime response
- Providing advice to grantees when they feel at risk or vulnerable

Non-Urgent Case Services:

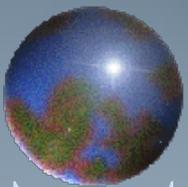
- Medical advice (provided by licensed intensive care nurses)
- Travel health information
- Personal security advice



Final Thoughts.....

- ✓ Adhere to Grant Terms and Conditions
- ✓ Carry out Fulbright project full-time as written in the application
- ✓ Remain in-country for the duration of the grant period
- ✓ Report outside funding to IIE to ensure no duplication of funds
- ✓ Submit Mid-term and Final Report





Fulbright US Student Website

Visit **Current Fulbrighters** section of the website: www.us.fulbrightonline.org

FULBRIGHT

Fulbright U.S. Student Program

Search STATISTICS GRANTEE DIRECTORY BLOG

About | Countries | Applicants | Fulbright Program Advisers

Current Fulbrighters | Alumni | I am a...

- Health Benefits Summary
- Fulbright ASSIST 24/7 Support
- Tax Information
- Loan Deferments
- Grantee Reports
- Fulbright Self-Service Portal

Program Updates

Sunday May 31, 2015
New National Taiwan University Award in Agricultural Economics
 The Fulbright Program is offering a Graduate Degree Grant in Agricultural Economics
[read more](#)

Fulbright Events

Tuesday June 14, 2016
FPA Webinar: General Q&A
 Bring questions for FPA Liaison Lora Seery, as she helps you navigate the Fulbright U.S. Student 2017-18 competition.
[read more](#)

News and Notifications

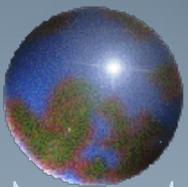
Wednesday March 30, 2016
The 2017-2018 Competition is Now Open
 Application deadline: October 11, 2016 5:00 p.m. Eastern Time.
[read more](#)

Twitter

Retweeted
 Fulbright Programs @FLOTUS
The First Lady
 Together, we are stronger. Together we can change tomorrow. Stand with us. [#StateOfWomen](https://theunitedstatesofwomem.org)

2014 Fulbright Student Research: Ecuador
Megan Westervelt
 Close your eyes for a moment and dream with me. Feel the cool rain hit your face as the heavens open up above you with a downpour that soaks through to your very core....
[read more](#)

[VIEW ALL](#)



IIE Program Contact and Resources

<http://us.fulbrightonline.org/grant-administration-for-grantees-to-western-hemisphere>

<https://eca.state.gov/pre-departure-resources/western-hemisphere>

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